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Tips & Tricks – Use and Benefits from Supplier Reverse Messages: Order Confirmation, Dispatch Advice and Invoice

Functions and Benefits

Many suppliers respond to orders with TecCom online reverse messages. In addition to order confirmation, dispatch advice and invoices can be sent. With the order confirmation the supplier confirms the receipt of the order, his ability to deliver, the price and the delivery schedule. He has the additional possibility to show variances in the order, such as changes in the delivery schedule, and quantity differences. A filter can check the document quickly and easily.

The dispatch advice announces the delivery date and allows the customer to prepare to receive the goods. The supplier can add information about the ordered articles, confirm deliverable order entries or communicate changes. A dispatch advice can refer to multiple orders. The confirmation number identifies each order uniquely. The electronic invoice contains the usual data such as delivery quantity, price, freight costs and conditions of payment.

Use

- To manually call up and process the electronic reverse messages in TecLocal, go to the function area **"Received Documents"**.

- Clicken on **"Query"**. The current reverse messages will now be read in completely. After this has finished click on **"OK"**.

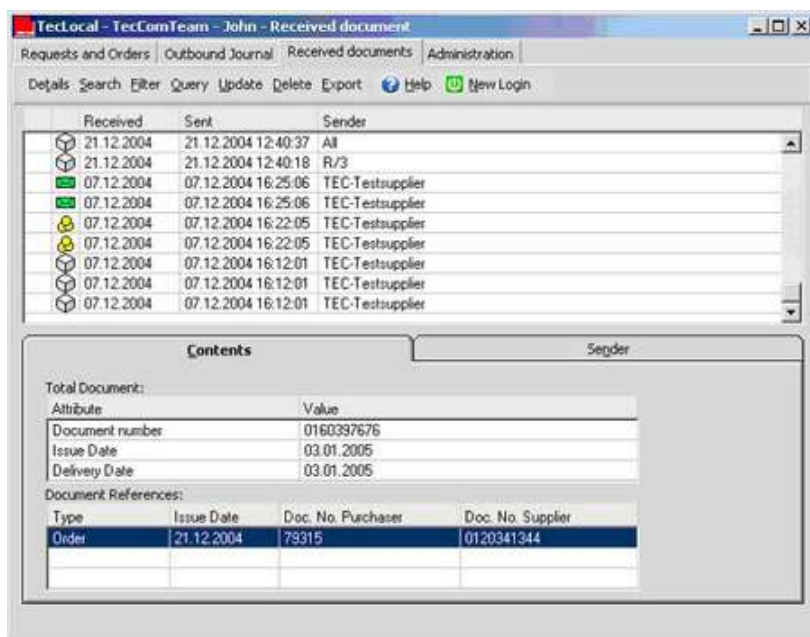
- A **Short Description** of the content and sender can be seen by marking the list entry in the lower part of the window.

- Double click on an entry in the list or on **"Details"** to display the entire document. From this view you can also print the document. If you activate the detailed view, the file „TempDoc.html“ will be created. This file can be found in the directory "HTML" under the TecCom directory on the hard disk where your TecLocal is installed. Any program that can view HTML, such as MS Word or Excel, can be used to display the contents. Please note that this file is generated dynamically and only reflects the detailed view at a given time. If you view another document, the file will be written over and deleted when you leave the client.

- A click on **"Export"** allows you to store the message in any directory as an XML archive file and integrate it into your merchandise management system. If it cannot process XML files, TecCom provides the **conversion software TecConversion Tables**, which converts XML files into TXT. Ask us about it! For example, Microsoft Excel from Version 2003 onwards can directly open XML files and then store them in other formats such as XLS or CSV.

- The function **"Filter"**, selects items from the entire list according to the conditions you set. Examples are particular reverse messages, delivery dates or suppliers. As an alternative you can use the **"Search Function"**. The main difference from the filter function is that all documents including the orders are displayed.

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Screenshot of the TecLocal Function Area "Received Documents"

If you do not want to call up your reverse messages manually, it is possible from Version 2.3 of TecLocal on to use the software **TecMessageCall** to receive them automatically in TecLocal. The program (getdocs.bat) and the documentation (TEC-MessageCall_en.pdf) are located in the same directory on your computer after successful TecLocal installation. Our support staff can help with installation. In combination with the **TecConversion Tables** the received documents can be automatically stored in a defined incoming directory as XML or TXT.

Who Sends Reverse Messages? (Status February 2006)

Supplier:

Company	Countries/Sales Organizations	Reverse Messages		
		Order Confirmation	Dispatch Advice	Invoice
AE Payen	Italy	yes	yes	yes
Beru AG	Germany, Export	-	yes	yes
Bosal	BeNeLux, Germany	yes	yes	yes
Bosal	Czech Republic	yes	-	yes
Bosal	UK, Poland, Spain	yes	-	-
Brake Engineering Limited	UK	yes	-	-
BRT	UK	yes	-	-
Champion	Germany	-	yes	yes
Champion	Italy	yes	yes	yes
Conti Teves	Germany, Export	yes	yes	yes
Delphi	Germany, Italy, Netherlands	yes	yes	yes
EDR	Belgium	yes	yes	yes
Elring Klinger	Germany, Export, Oversea	yes	yes	yes
Federal Mogul	Belgium, Germany, Italy	yes	yes	yes
Federal Mogul	Czech Republic	-	-	yes
Federal Mogul	UK, Spain	-	yes	yes
Ferodo (Carro, Vettura)	Italy	yes	yes	yes
GKN Service	BeNeLux, Germany, Belgium, Germany, Export,	yes	yes	yes
Hella	France, UK, Italy, Netherlands, Spain	yes	yes	yes
Herth + Buss	Germany	yes	yes	yes
HJS Leistritz	Germany	-	yes	-
Honeywell	Europa	yes	yes	yes
Hoppecke	Germany	yes	yes	yes
Lemförder	Europa	yes	yes	yes
LUK	Germany, UK, Spain	-	yes	yes
Magneti Marelli	Germany	-	yes	yes
Magneti Marelli	Italy	yes	yes	yes
MAHLE	Germany, UK, Spain	yes	yes	yes
Mann+Hummel	Germany	-	yes	yes
MSI (KS/Pierburg)	Germany	-	yes	yes
NARVA	Europa	yes	yes	yes
NGK	Germany	-	yes	yes

Philips	Germany, Italy, Netherlands, Norway, Sweden	yes	yes	yes
Quinton Hazell	Netherlands	-	yes	yes
Remy Automotive	Belgium, Germany, France, UK, Austria, Poland, Portugal, Switzerland, Scandinavia, Spain, Hungary	yes	yes	yes
Robert Bosch	Belgium, Netherlands, Spain -	-	yes	yes
Robert Bosch	Denmark, Germany, Italy, Norway	yes	yes	yes
Robert Bosch	Finland, Sweden	yes	-	yes
Robert Bosch	Switzerland	yes	-	-
SiemensVDO	Germany	yes	yes	yes
SKF	Europe	yes	yes	yes
TMD (Friction, Textar)	Germany, Europe, Export	-	yes	yes
Triscan	Denmark	yes	yes	yes
TRW	Italy	-	-	yes
TRW	Germany	yes	yes	yes
Valeo Service	Spain	yes	yes	yes
Valeo Service	Italy	-	yes	yes
Van Wezel	Germany	-	yes	-
Varta (Berga, AFA, ÖFA)	Belgium, Denmark, Germany, Finland, France, Netherlands, Norway, Austria, Spain	yes	yes	yes
Walker	Denmark, Germany, France, Sweden, Spain	yes	yes	yes
ZF Trading	Germany	yes	yes	yes
ZF Trading	UK	yes	-	-

Trader:

Company	Country/Sales Organizations	Reverse Messages		
		Order Confirmation	Delivery Notice	Invoice
ABS	Netherlands	yes	yes	yes
EMWE	Netherlands	yes	yes	yes
Göhrum	Germany	yes	-	-
Group Auto Union Italia S.p.A.	Italy	yes	yes	yes
MotorParts	France	yes	yes	yes
Nipparts	Netherlands	yes	yes	yes

For more detailed information about the reverse messages used, please contact the respective supplier or Ulrich Nolle at +49 (0)89 – 32 12 16 – 180. If you have questions about the application, turn to TecCom Support at +49 (0)1802 – 83 22 66 or support@teccom.de.